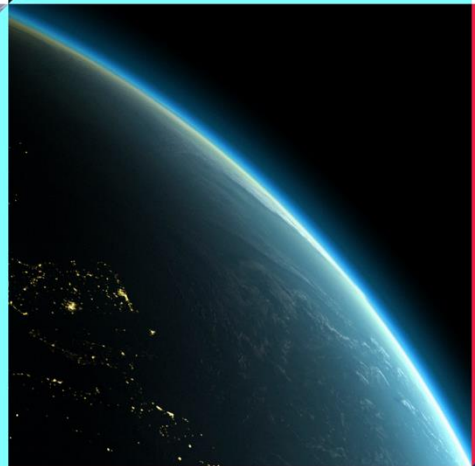
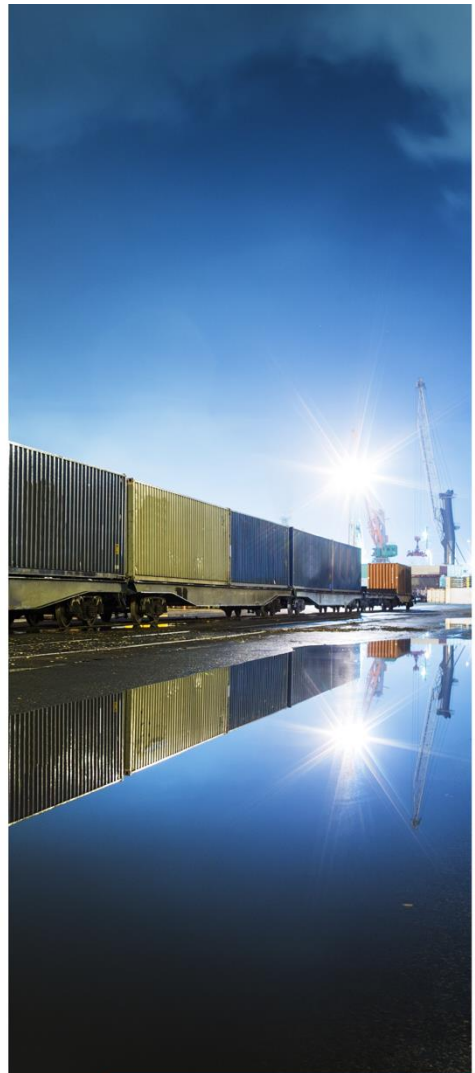




**Supplier Portal**

**Load Creation (Supplier Scenario)**

**Yazaki S/4 TM IMPLEMENTATION**



| Version | Date       | Author                              | Remarks        |
|---------|------------|-------------------------------------|----------------|
| 1.0     | 21.09.2023 | Pankil Majmudar/ Sharmilee<br>Vinod |                |
| 2.0     | 21.02.2024 | Pankil Majmudar/ Sharmilee<br>Vinod | BOL visibility |
|         |            |                                     |                |



## 1 Description

1. Login to the portal link with your email ID and password:

<https://lbn-shipper-dev-zhqrvhxs.launchpad.cfapps.eu10.hana.ondemand.com/site?siteId=cda26f88-1da8-4ead-bb81-c62c38bc7926>

2. Only those loads associated with the locations linked to the logged in supplier will be visible.

3. Status section lets you filter the load by tendering/ carrier assignment status.

4. Loads worklist provides the following details:

- Load number
- Pick up date and time
- Delivery date and time
- Destination location
- Status
- Carrier
- Quantity
- Volume
- Weight
- BOL number
- Truck Number

5. Choose 'Create' or 'Copy' to create new loads

6. BOL number should be accurately entered by the supplier on the ASN going forward with the new TMS system

7. Attachments – Supplier can upload the documents from their local system on the load. Supplier can download the BOL document as reference. BOL document cannot be deleted by the Supplier on the Portal.

## 2 Steps

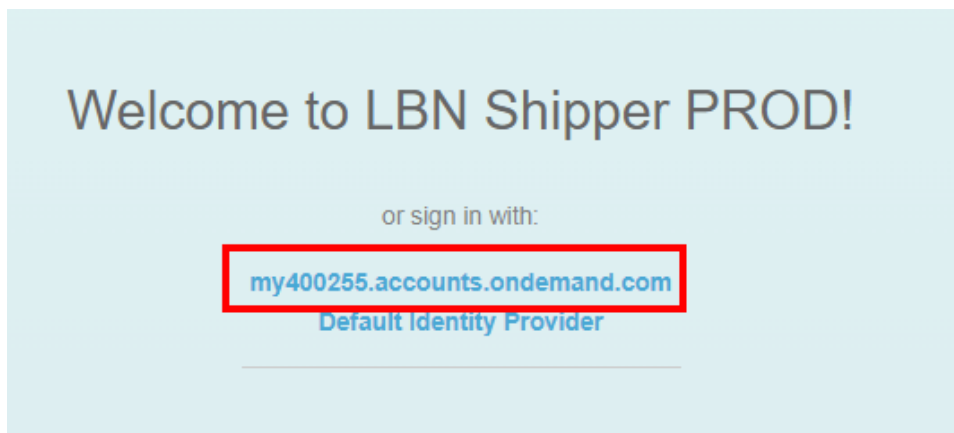
| No. | Test Step Instruction                                                                                                                                                                                                                                                                                                                      | OK/Fail/Remarks |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| 1   | Login to the test system portal link with your email ID and password:<br><a href="https://lbn-shipper-dev-zhqrvhxs.launchpad.cfapps.eu10.hana.ondemand.com/site?siteId=cda26f88-1da8-4ead-bb81-c62c38bc7926">https://lbn-shipper-dev-zhqrvhxs.launchpad.cfapps.eu10.hana.ondemand.com/site?siteId=cda26f88-1da8-4ead-bb81-c62c38bc7926</a> | OK              |
| 2   | Only those loads associated with the locations linked to the logged-in supplier will be visible. Click on Loads Worklist application Tile.                                                                                                                                                                                                 | OK              |
| 3   | Create load – Source location is automatically populated. For more than one source location associated with the supplier, a choice for the source location must be chosen.                                                                                                                                                                 | OK              |
| 4   | Choose the preferred route as destination.                                                                                                                                                                                                                                                                                                 | OK              |
| 5   | Choose pick up date and time.                                                                                                                                                                                                                                                                                                              | OK              |
| 6   | Provide reference information – Packing Slip, Stackable, Special Instructions, Name and Email.                                                                                                                                                                                                                                             | OK              |
| 7   | Provide Item description, Quantity, Weight, Dims, Volume.                                                                                                                                                                                                                                                                                  | OK              |
| 8   | Upload attachment necessary for the supplier and save.                                                                                                                                                                                                                                                                                     | OK              |

## 3 Attached Screenshots

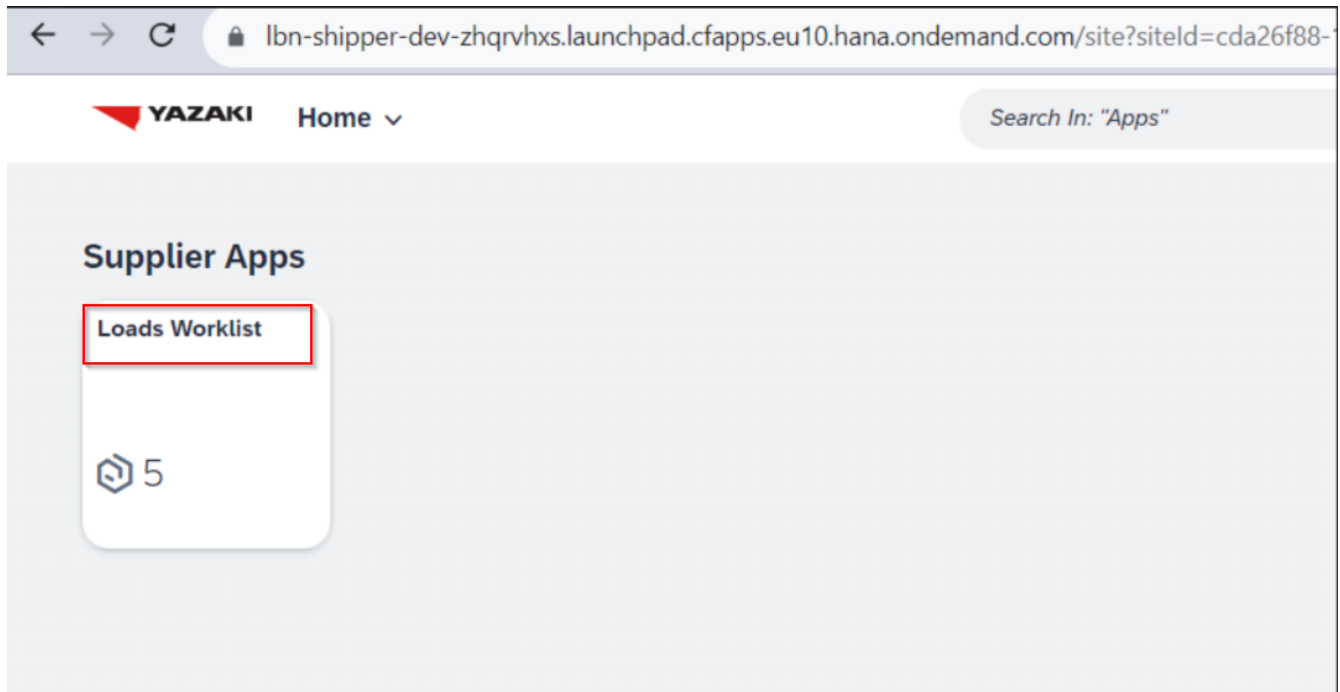
**Step 1:** Login to the portal link with your email ID and password:

**Test system link** - <https://lbn-shipper-dev-zhqrhxslaunchpad.cfapps.eu10.hana.ondemand.com/site?siteId=cda26f88-1da8-4ead-bb81-c62c38bc7926>

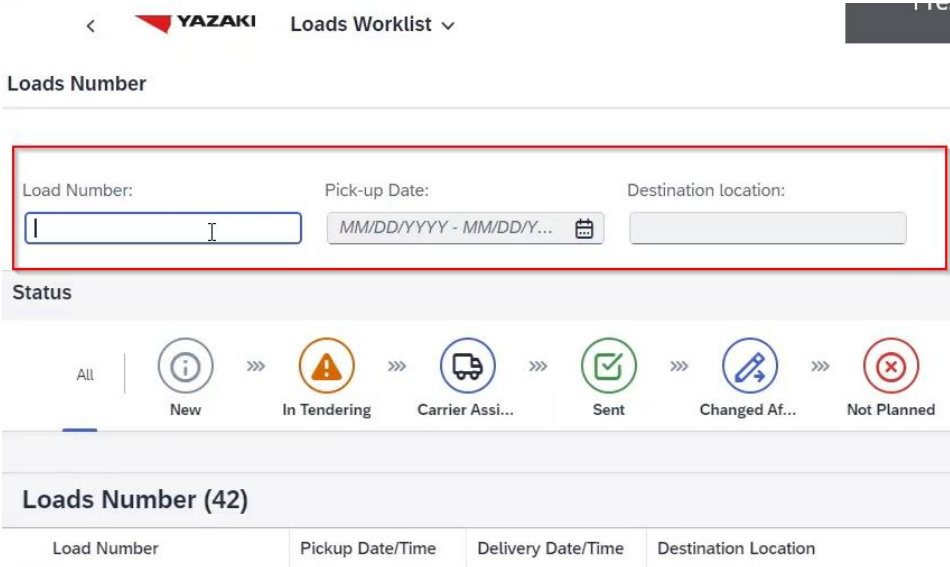
**Production system link** - <https://lbn-shipper-prod-0a19e603.launchpad.cfapps.eu10.hana.ondemand.com/site?siteId=98d187c3-af64-4137-88fd-035c576a337d#Shell-home>



**Step 2:** Only those loads associated with the locations linked to the logged in supplier will be visible. Click on Loads Worklist application Tile. The number on the tile is the count of 'New' loads.



Note: One can search the Loads in the Loads worklist with the help of Load Number, Pickup Date or Destination.



< **YAZAKI** Loads Worklist ▾

**Loads Number**

Load Number:

Pick-up Date:  

Destination location:

**Status**

All
 New
 In Tendering
 Carrier Assi...
 Sent
 Changed Af...
 Not Planned

**Loads Number (42)**

| Load Number | Pickup Date/Time | Delivery Date/Time | Destination Location |
|-------------|------------------|--------------------|----------------------|
|-------------|------------------|--------------------|----------------------|

The Loads for specific pickup date range can also be found by selecting the pickup date range as highlighted below:

Load Number:  Pick-up Date:  Destination location:

Status

☐ All ☐ New ☐ In Tendering ☐ Carrier Ass... ☐ Sent ☐ Changed At... ☐ Not Planned

Loads Number (1)

| Load Number | Pickup Date/Time            | Delivery Date/Time | Destination Location | Status      | Carrier | Quantity | Volume           | Weight       |
|-------------|-----------------------------|--------------------|----------------------|-------------|---------|----------|------------------|--------------|
| 2100001265  | Mon, Oct 23, 2023, 03:00 AM |                    | Laredo Cross Dock    | Not Planned |         | 1 Pallet | 0.22 Cubic meter | 220.46 Pound |

BOL Number:  
Truck number:  
TRS Planner email: TRSTendering@mx.yazaki.com

The Loads specific to a destination can also be classified by entering the required Destination Location Name in the Text Box:

Load Number:  Pick-up Date:  Destination location:

Status

☐ All ☐ New ☐ In Tendering ☐ Carrier Ass... ☐ Sent ☐ Changed At... ☐ Not Planned

Loads Number (5)

| Load Number | Pickup Date/Time            | Delivery Date/Time          | Destination Location | Status           | Carrier                  | Quantity  | Volume           | Weight |
|-------------|-----------------------------|-----------------------------|----------------------|------------------|--------------------------|-----------|------------------|--------|
| 2100001267  | Thu, Oct 26, 2023, 03:00 AM |                             | EL PASO 1BLF         | Not Planned      |                          | 10 Pallet | 0.56 Cubic meter | 220.46 |
| 2100000510  | Fri, Apr 28, 2023, 02:00 PM | Mon, May 1, 2023, 09:02 PM  | EL PASO 1BLF         | Carrier Assigned | MATRIX EXPEDITED SERVICE | 10 Pallet | 1.49 Cubic meter | 1500 P |
| 2100000478  | Fri, Apr 14, 2023, 02:00 PM | Sat, Apr 15, 2023, 09:02 PM | El Paso (CombuE)     | Carrier Assigned | MATRIX EXPEDITED         | 10 Pallet | 1.49 Cubic meter | 1500 P |

BOL Number: 6100000640  
Truck number:  
TRS Planner email: TRSTendering@mx.yazaki.com

The Loads can be classified based upon the status as well:

< YAZAKI Loads Worklist ▾

Loads Number

Load Number:  Pick-up Date:  Destination location:

MM/DD/YYYY - MM/DD/Y...

Status

All | New >>> In Tendering >>> Carrier Assi... >>> Sent >>> Changed Af... >>> Not Planned

By default, the Status will be on “All”, so that all the loads are visible in the Loads Worklist.

**New** – Here the Load is planned, but there is no activity with Carrier for Tendering.

**In Tendering** – Carrier is informed about the load and Tender has been sent to that Carrier.

**Carrier Assigned** – Once the Tendering process is completed, Carrier is assigned to the load.

**Sent** – The details of the load and shipment number that goes to the Carrier.

**Changed After Sending** – Any changes done after the load details are sent to the Carrier.

**Not Planned** – Load has not been planned to any Carrier.

The Loads Worklist Screen has set of Rows and Columns as shown below:

| Loads Number (42)                                                                        |                             |                             |                      |                  |                          |           |                  |              |
|------------------------------------------------------------------------------------------|-----------------------------|-----------------------------|----------------------|------------------|--------------------------|-----------|------------------|--------------|
| Load Number                                                                              | Pickup Date/Time            | Delivery Date/Time          | Destination Location | Status           | Carrier                  | Quantity  | Volume           | Weight       |
| 2100001267                                                                               | Thu, Oct 26, 2023, 03:00 AM |                             | EL PASO 1BLF         | Not Planned      |                          | 10 Pallet | 0.56 Cubic meter | 220.46 Pound |
| BOL Number:<br>Truck number:<br>TRS Planner email: TRSTendering@mx.yazaki.com            |                             |                             |                      |                  |                          |           |                  |              |
| 2100001265                                                                               | Mon, Oct 23, 2023, 03:00 AM |                             | Laredo Cross Dock    | Not Planned      |                          | 1 Pallet  | 0.22 Cubic meter | 220.46 Pound |
| BOL Number:<br>Truck number:<br>TRS Planner email: TRSTendering@mx.yazaki.com            |                             |                             |                      |                  |                          |           |                  |              |
| 2100000864                                                                               | Mon, Aug 14, 2023, 03:00 AM | Tue, Aug 15, 2023, 07:22 AM | Laredo Cross Dock    | Sent             | Test Carrier             | 10 Pallet | 0.03 Cubic meter | 100 Pound    |
| BOL Number: 6100001213<br>Truck number:<br>TRS Planner email: TRSTendering@mx.yazaki.com |                             |                             |                      |                  |                          |           |                  |              |
| 2100000950                                                                               | Fri, Apr 28, 2023, 02:00 PM | Sat, Apr 29, 2023, 06:22 PM | Laredo Cross Dock    | Carrier Assigned | MATRIX EXPEDITED SERVICE | 10 Pallet | 1.49 Cubic meter | 1500 Pound   |
| BOL Number: 6100000722<br>TRS Planner email: TRSTendering@mx.yazaki.com                  |                             |                             |                      |                  |                          |           |                  |              |

**Load Number** – The Forwarding Order for the Yazaki Team

**Pickup Date Time** – The Date and Time with which the corresponding Load must be picked from the supplier location.

**Delivery Date/ Time** – The Date and time after which the carrier has been assigned to the Load. The Delivery Date and Time will be chosen by the TRS Planner for when the load must be delivered.

**Destination Location** – It is the next location where the corresponding will be delivered to. It could be a consolidation location, cross dock or plant location.

**Status** – They are the different Carrier Assignment Statuses.

**Carrier** – Carrier Name

**Quantity** – It is the number of Pallets or count of items corresponding to that Load.

**Volume** – Total Volume of the Load

**Weight** – Total Weight of the Load

**BOL Number** – The Shipment Number assigned to the Load. It is the Freight Order number for Yazaki Users. This BOL Number is used for Tendering and Carrier Assignments. It will be a unique number and it will be used in ASN Details.

**Truck Number** – The Details of the Truck can be viewed here.

**TRS Planner Email** – This is the Email Id of Yazaki personnel, the supplier can contact to in case of modification or cancellation of Load.

**Step 3: Create load** – Source location is automatically populated. For more than one source location associated with the supplier, a choice for the source location must be chosen. Once created, the Load Number will appear at the topmost row in the worklist.

## Loads Number

Load Number:  Pickup Date:  Destination location:

Go Hide Filter Bar

### Status

All New In Tendering Carrier Assi... Sent Changed Af... Not Planned

### Loads Number (40)

+ Create Copy Filter

| Load Number                                                 | Pickup Date/Time            | Delivery Date/Time          | Destination Location | Status           | Carrier                  | Quantity  | Volume           | Weight     | BOL Number |
|-------------------------------------------------------------|-----------------------------|-----------------------------|----------------------|------------------|--------------------------|-----------|------------------|------------|------------|
| 2100000864                                                  | Mon, Aug 14, 2023, 03:00 AM | Tue, Aug 15, 2023, 07:22 AM | Laredo Cross Dock    | Sent             | Test Carrier             | 10 Pallet | 0.03 Cubic meter | 100 Pound  | 6100001213 |
| Truck number: TRS Planner email: TRSTendering@mx.yazaki.com |                             |                             |                      |                  |                          |           |                  |            |            |
| 2100000550                                                  | Fri, Apr 28, 2023, 02:00 PM | Sat, Apr 29, 2023, 06:22 PM | Laredo Cross Dock    | Carrier Assigned | MATRIX EXPEDITED SERVICE | 10 Pallet | 1.49 Cubic meter | 1500 Pound | 6100000722 |
| Truck number: TRS Planner email: TRSTendering@mx.yazaki.com |                             |                             |                      |                  |                          |           |                  |            |            |
| 2100000510                                                  | Fri, Apr 28, 2023, 02:00 PM | Mon, May 1, 2023, 09:02 PM  | EL PASO 18LF         | Carrier Assigned | MATRIX EXPEDITED SERVICE | 10 Pallet | 1.49 Cubic meter | 1500 Pound | 6100000640 |
| Truck number: TRS Planner email: TRSTendering@mx.yazaki.com |                             |                             |                      |                  |                          |           |                  |            |            |
| 2100000478                                                  | Fri, Apr 28, 2023, 02:00 PM | Sat, Apr 15, 2023, 09:02 PM | El Paso (CombuE)     | Carrier Assigned | MATRIX EXPEDITED SERVICE | 10 Pallet | 1.49 Cubic meter | 1500 Pound | 6100000603 |
| Truck number: TRS Planner email: TRSTendering@mx.yazaki.com |                             |                             |                      |                  |                          |           |                  |            |            |

## Scenario 1: Only one location associated with the user

### Create Load

Header Items Attachment

Source Location: \* LEAR CORPORATION

House/Street: / 1110 WOODMERE

City/Zip: 49686 / 49686

Region/Country: MI / US

Pickup Date: \* e.g. 12/31/23, 11:59 PM

Packing Slip:

Stackable: ☒ YES

Special Instructions:

Name:

Email:

Destination Location: \*

House/Street: /

City/Zip: /

Region/Country: /

Items

## Scenario 2: More than one location associated with user



< **YAZAKI** Loads Worklist Q ⓘ SV

< Create Load

Header Items Attachment

Source Location: \*   
House/Street: MONTERREY CDC  
City/Zip: /  
Region/Country: /

Destination Location: \*   
House/Street: /  
City/Zip: /  
Region/Country: /

Pickup Date: \*

Packing Slip:

Stackable: ☒

Special Instructions:

Name:

Email:

**Step 4: Choose the preferred route as destination.**

< Create Load

Header Items Attachment

Source Location: \* LEAR CORPORATION  
House/Street: / 1110 WOODMERE  
City/Zip: 49686 / 49686  
Region/Country: MI / US

Destination Location: \*   
House/Street: 3000505/El Paso 18LF/1306  
City/Zip: 3000505/El Paso 18LF/1306  
Region/Country: 3000505/El Paso 18LF/1254  
3000505/Jamco/Cd Hidalgo/1752  
3000505/Jamco/Cd Hidalgo/2173  
3000505/Jamco/5116  
3000505/Jamco/5121  
3000505/1070  
3000505/Jamco/CD\_HIDALGO/2173

Pickup Date: \*

Packing Slip:

Stackable: ☒

Special Instructions:

Name:

Email:

**Step 5: Choose pick up date and time.**

< Create Load

Header Items Attachment

Source Location: \* LEAR CORPORATION  
 House/Street: / 1110 WOODMERE  
 City/Zip: 49686 / 49686  
 Region/Country: MI / US

Pickup Date: \* e.g. 12/31/23, 11:59 PM

Packing Slip:

Stackable: ☒ YES

Special Instructions:

Name:

Email:

Destination Location: \*  
 House/Street: 3000505/1072  
 City/Zip: 3000505/El Paso 18LF1306  
 Region/Country: 3000505/El Paso 18LF1306  
 3000505/El Paso 18LF1254  
 3000505/Jamco/Cd Hidalgo/1752  
 3000505/Jamco/Cd Hidalgo/2173  
 3000505/Jamco/5116  
 3000505/Jamco/5121  
 3000505/1070  
 3000505/Jamco/CD\_HIDALGO/2173

## Step 6: Provide reference information – Packing Slip, Stackable, Special Instructions, Name and Email.

< Create Load

Header Items Attachment

Source Location: \* LEAR CORPORATION  
 House/Street: / 1110 WOODMERE  
 City/Zip: 49686 / 49686  
 Region/Country: MI / US

Pickup Date: \* e.g. 12/31/23, 11:59 PM

Packing Slip:

Stackable: ☒ YES

Special Instructions:

Name:

Email:

Destination Location: \*  
 House/Street: 3000505/1072  
 City/Zip: 3000505/El Paso 18LF1306  
 Region/Country: 3000505/El Paso 18LF1306  
 3000505/El Paso 18LF1254  
 3000505/Jamco/Cd Hidalgo/1752  
 3000505/Jamco/Cd Hidalgo/2173  
 3000505/Jamco/5116  
 3000505/Jamco/5121  
 3000505/1070  
 3000505/Jamco/CD\_HIDALGO/2173

## Step 7: Provide Item description, Quantity, Weight, Dims, Volume.



Source Location: LEAR CORPORATION  
House/Street: / 1110 WOODMERE  
City/Zip: 49686 / 49686  
Region/Country: MI / US

Destination Location:   
House/Street: /  
City/Zip: /  
Region/Country: /

Pickup Date: e.g. 12/31/23, 11:59 PM

Packing Slip:   
Stackable: ☒ YES ☐ NO

Special Instructions:   
Name: Enter Firstname & Lastname  
Email: Enter email

**Items**

Insert Item \*

| Item Description | Quantity | UoM | Weight | UoM | Dims (L x W x H) | UoM | Volume | UoM |
|------------------|----------|-----|--------|-----|------------------|-----|--------|-----|
|                  |          |     | 0      |     |                  |     | 0      |     |

+ Add

**Step 8: Upload attachment necessary for the supplier and save.**

Source Location: LEAR CORPORATION  
House/Street: / 1110 WOODMERE  
City/Zip: 49686 / 49686  
Region/Country: MI / US

Destination Location:   
House/Street: /  
City/Zip: /  
Region/Country: /

Pickup Date: e.g. 12/31/23, 11:59 PM

Packing Slip:   
Stackable: ☒ YES ☐ NO

Special Instructions:   
Name: Enter Firstname & Lastname  
Email: Enter email

**Items**

Insert Item \*

| Item Description | Quantity | UoM | Weight | UoM | Dims (L x W x H) | UoM | Volume | UoM |
|------------------|----------|-----|--------|-----|------------------|-----|--------|-----|
|                  |          |     | 0      |     |                  |     | 0      |     |

+ Add

**Attachment**

+ Add

Save Cancel

**Updated feature**– As part of the new requirement, the BOL pdf will be available in the Supplier Portal. The attachment will be available when the Load is planned and sent to Carrier. The

attachment name will be in the format as highlighted below. Supplier can view, download and print this on their systems as a reference document.

The screenshot shows the 'Loads Worklist' interface for a specific load. The load ID is 2100001666. The 'Attachment' tab is selected, showing a table with one attachment:

| Created By      | Created On   | Name                                          |
|-----------------|--------------|-----------------------------------------------|
| Pankil Majmudar | Feb 20, 2024 | 6100001775_BOL_0001000279_TO_EL_PASO_1BLF.pdf |

The attachment name is highlighted with a red box.

This BOL attachment cannot be deleted from the Load.

The screenshot shows the 'Loads Worklist' interface with the 'Attachment' tab selected. A message box at the bottom states: 'BOL cannot be deleted'.